

Section 4. Treasurer. The Treasurer, who shall be a member of the Board, shall account for all funds of the District, and shall pay out of the depository only on the checks of the Chairman, or someone authorized to sign on the Chairman's behalf, countersigned by the Treasurer. At each annual meeting of the District, he or she shall submit statement of his Districts account for the past year and he or she shall discharge such other duties pertaining to his or her office as shall be prescribed by the Board.

**Article X  
Books and Records.**

Section 1. The books and records of the District, and such papers as may be filed by vote of the District or Directors, shall during all reasonable business hours, be subject to inspection according to law.

**Article XI  
Annual Meeting of Participating Members**

Section 1. The annual meeting of the participating members of the District shall be held at some suitable location designated by the Board at 7:00 p.m. the second Wednesday in March.

Section 2. Special meetings of participating members may be called at any time by the Chairman or upon resolution of the Board, or upon written petition to the Chairman of the Board, signed by 51% of the participating members of the District. The purpose of every special meeting shall be stated in the notice thereof, and no business shall be transacted thereat except such as is specified in the notice.

Section 3. Notice of meetings of participating members of the District shall be given by mail to each participating member of record directed to the address shown upon the

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**Article XIII  
Seal**

Section 1. The District shall have a corporate seal, consisting of a circle having in its circumference and face the words, "Rural Water District No. 3, Butler County, Kansas," which shall be in the custody of the Secretary.

**Article XIV  
Fiscal Year**

Section 1. The fiscal year of the District shall begin the first day of January of each year.

**Article XV  
Amendment**

Section 1. These Bylaws may be repealed or amended by a vote of 3/4ths of the participating members present at any regular meeting of the District, or at any special meeting of the District called for that purpose except that the participating members shall not have the power to change the purposes of the District so as to impair its rights and powers under the laws of the State of Kansas, or to waive any requirement of bond or other provision for the safety and security of the property and funds of the District or its participating members, or to deprive any participating member or landowner of rights and privilege then existing, or to amend the Bylaws so to effect a fundamental change in the policies of the District. Notice of any amendment to be made at any regular or special meeting of the participating members must be given at least ten (10) days before such meeting and must set forth the amendments to be considered.

**Article XVI  
Basis of Operation**

Section 1. The District shall at all times be operated on a

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books of the District at least 10 days prior to the meeting. Such notice shall state the nature, time, place and purpose of the meeting, but no failure or irregularity of a notice of any annual meeting, regularly held, shall affect any proceeding taken thereat.

Section 4. The participating members present at any meeting of participating members shall constitute a quorum for the purpose of transacting business.

Section 5. The order of business at the regular meeting and so far as possible at all other meetings shall be:

- (a) Call to Order;
- (b) Proof of Notice of Meeting;
- (c) Reading and approval of minutes of last meeting;
- (d) Report of officers and committees;
- (e) Election of Directors;
- (f) Unfinished Business;
- (g) New Business;
- (h) Adjournment.

**Article XVII  
Board Meetings**

Section 1. The Board shall meet annually on the second Wednesday in March, immediately following the meeting of the participating members, and may meet at such or other times as may be determined by the Board, or upon call by the Chairman or any two members of the Board. Notice of all meetings of the Board, other than the meeting to be held immediately following the meeting of the annual meeting of the members, shall be by mailing a notice to the last known business or residence address of each Director, at least two days before the holding of such meeting: Provided however, that when all the Directors are present at any meeting, however called, or consent in writing that such meeting may be held, the proceedings thereat shall be as valid as though the previous written notice aforesaid had been given.

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non-profit basis for the mutual benefit of its participating members.

**Article XVII  
Benefits and Duties of Members**

Section 1. The District shall install, maintain and operate a main distribution pipe line or lines from the source of the water supply, and lines from the main distribution pipe line or lines, to the property line of each participating member of the District, at which point designated as delivery points, meters to be purchased, installed, owned and maintained by the District shall be placed.

Section 2. Each participating member shall be entitled to purchase from the District, pursuant to such agreement as may from time to time be provided and required by the District and the Board, such water for domestic, livestock, garden and other purposes as a participating member may desire, subject, however, to the provisions of these Bylaws and such rules and regulations as may be prescribed by the Board. The water delivered to each participating member shall be metered.

Section 3. In the event the total water supply shall be insufficient to meet all of the needs of the members and users, or in the event there is a shortage of water, the District may prorate the water available among the various members and users on such basis as is deemed equitable by the Board, and may also prescribe a schedule of hours, covering the use of water for garden purposes and require adherence thereto, or prohibit the use of water for garden purposes if at any time the total water supply shall be insufficient to meet all of the needs of all the participating members for domestic, livestock, garden and other purposes, and the District must first satisfy all the needs of the participating members for domestic and livestock purposes before supplying water for gardens or other purposes.

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**Article XIII  
Printing**

Section 1. After adopting, these Bylaws shall be prepared in pamphlet form, and a copy thereof shall be given to each participating member.

(NOTE: This District's original By-Laws were unanimously adopted at a meeting of the landowners of the District, held June 7, 1971. The By-Laws were ended at a meeting of the participating members on January 10, 1983. The By-Laws as contained in this booklet reflect said changes as adopted by the participating membership at the Annual Meeting held January 7, 2005.)

Board of Directors  
Rural Water District #3  
Butler County, Kansas

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